

## **Leschi PTA Board retreat- 2023**

August 21, 5-7pm Mercerwood, MI WA

5:00-5:30 eat, drink, socialize, catch up

### **Meeting: 5:30-7:20**

Attendance: Erin H, Violet, Alicia, Benson, Kevin, Andrea, Ricole, Alexi, Jed

Welcome: new roles, new member introduction, secretary for the day (Kevin)

- Introductions /ice breaker
- Family facilitators
  - No longer about helping teachers (it just adds work for them), but helping families connect with each other/grade level

### **Goals for this year: share (All)**

- Family and community involvement/connection
  - Change location of meetings to somewhere outside of school
  - Speakers and lively community events vs. business meetings
  - PTA cafe? Erin H said she could help get this started
- Keep the PTA momentum going, post-pandemic. Ramp up events and membership
- Consistent communication strategy
- Fundraising preferences
- Equity/fund sharing commitment
- Keep equity in mind with everything that we do

### **Communication: Slack, principal updates, website (Alexi)**

- Clear up communication flow and make sure we are reaching everyone
- Reduce barriers to involvement; don't make parents feel like they're getting constantly bombarded or roped into volunteering for more than they can/want to handle
- Split up meeting logistics across many people
  - Running the meeting
  - After board and community meetings, secretaries will make notes available for board members to see (reminder on Slack to make revisions by specific date). They will post the final draft on our PTA website.
  - Alexi will share updates with Ms. Ramsey and she will direct the community to past meeting records (zoom meeting recordings, final draft of meeting notes all available on our website).
- Share all of our documents in Google Drive
- Slack for intra-board communication- use tags to call a person's attention, try to use threads for organization purposes
- Thursday principal updates (Alexi will provide Genny with PTA info before)
- Talking Points app (text)- used for reminders and also should reference our website and calendar of events.

- Leverage kid-mail for big events & community meetings; always mention upcoming events, community meetings, and/or board meetings (Andrea, Violet and possibly Rosa for distribution)
- Kill off leschipta google group

**Standing rules-** update and draft (Ricole) *Saved for Slack conversation*

**Year at a Glance-** monthly meeting schedule and tentative event dates (discussion- look at schedule)

Upcoming events- Meet and Greet at Peppi's, Fall Festival (Erin H) 15 min

- Thursday 8/24 Picnic & Play
  - We'll bring a small selection of snacks/drinks/games (Benson and Erin)
  - Games, music, PTA sign up lists (Alexi)
- Fall Festival- Erin HI (co-chair), find someone else to help run this event.
  - Hire Golden Grad band to play?
  - Food? Co-chairs can figure out and let us know what the plan will be
- Powell-Barnett re-dedication event/community meeting in May? Benson will check in with the family to see if a date is preferred for them. Have the event at the park?
- Selection of various dates on the calendar for fall. Alexi will run this by Genny this week and will report back/update Year at A Glance.
- We tried to vary the time of community events by days of the week and times.
- Board meetings will be on zoom and from 7-8, since that works best for most members

**Welcome packets-** membership and outreach (Alexi) 10 min *Saved for Slack discussion*

Crucial volunteer positions needed: fundraising liaison, spirit wear (online store?), enrichment coordinator, co-chair for Fall Festival

**Funding topics-** treasury update (Benson) playground structure, well-sourced schools update, etc. (Kevin) 10 min *Saved for Slack discussion*

- Add a line-item in our budget for fundsharing